

In reply refer to Initials
and No.

JOINT INTELLIGENCE STUDY PUBLISHING BOARD
3806 MUNITIONS BUILDING
WASHINGTON 25, D. C.



9 March 1944

MINUTES
of the
53d MEETING

DOCUMENT NO. 55
NO CHANGE IN CLASS. ☐
~~DECLASSIFIED~~
CLASS. CHANGED TO: TS S C
NEXT REVIEW DATE: _____
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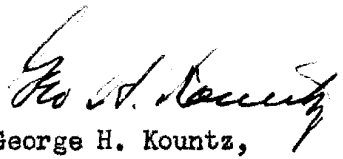
Present: Col. Bicknell, G-2
Col. Ofsthun, A-2
Comdr. Bailey, ONI
25X1A9a [REDACTED], OSS
Lt. Col. Kountz, JISPB Secretary

1. Minutes of the 51st and 52d meetings were read and approved.
2. The Secretary was instructed to have the Plans Officer prepare a memorandum to be distributed to the various contributing agencies inaugurating the system of circling place names on the third copy of the text, which copy would be sent to the Board on Geographical Names.
3. Lt. Quam was directed to prepare a memorandum to Lt. Col. Sturdevant to the effect that the Army Map Service maps will be used for place names in Chapter III, JANIS 155.
- 25X1A9a 4. [REDACTED] agreed to make certain alterations on the draft of the letter submitted by the Secretary relative to the topic covered in Paragraph 7 of the minutes of the 52d meeting, 6 March 1944.
5. Col. Bicknell reopened the question of chapter assignment, and the board agreed to have A-2 responsible for Chapter IV.
6. There was a further discussion relative to the combining of Chapters XII and XIV, with the decision being made that no action would be taken until receipt of the proposed revised, combined outline guide. When adopted, the matter of chapter responsibility will be considered.
7. The Secretary submitted the sample binder which was furnished by Edward Stern & Company, but before decision could be made it will be necessary to obtain price quotations.
- 25X1A9a 8. [REDACTED] presented a plan of procedure for handling quickies. Such plan was approved and adopted by the Board. Copy is attached for the purpose of record.

9. The question of getting space to accommodate Lt. Col. Sturdevant's section, which would require six additional rooms, was brought up. Col. Bicknell and Comdr. Bailey agreed to discuss the matter with Admiral Schuirmann to determine the most effective method of procedure.

10. The problem of speeding up editing in order to get material out to the printer more rapidly was discussed. To help relieve this situation, Major Douglas was temporarily assigned to the Editorial Section to assist Lt. Comdr. Clinton in facilitating the handling of maps.

Meeting adjourned.


George H. Kountz,
Lt. Col., G.S.C.,
Secretary.